

**HANOVER TOWNSHIP**  
**BOARD OF COMMISSIONERS**

**JUNE 10, 2019**

**\*\*MINUTES\*\***

The Hanover Township Board of Commissioners conducted a public meeting on June 10, 2019 at the Municipal Building, 1267 Sans Souci Parkway, Hanover Township, Luzerne County, Pennsylvania. The Chairman called the meeting to order at 7:00 PM.

**PRESENT:** Commissioners George Andrejko, Albert Bagusky, George Bowers, William Howatt, Ronald Krushnowski, Jeffrey Lewis, Russell Davis.

**SECRETARY'S REPORT**

Motion by Andrejko, secc. Lewis that the Secretary's Report for the month of May 2019 be accepted and filed. The report indicated that Executive Sessions of the Board were conducted on May 6, 2019 and May 13, 2019 to discuss personnel and possible litigation. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. Abstain: Andrejko. MOTION CARRIED.

**MANAGER'S REPORT**

Motion by Andrejko, secc. Lewis that the Manager's Report for the month of May 2019 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**DEPARTMENT REPORTS**

Motion by Andrejko, secc. Lewis that the reports from the Police, Road, Sewer, Fire Department, Code Enforcement Office and Health Officer for the month of May 2019 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**TREASURER'S REPORT**

Motion by Andrejko, secc. Lewis that the Treasurer's report for the month of May 2019 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**MINUTES OF MEETING OF MAY 13, 2019**

Motion by Andrejko, secc. Lewis that the minutes of the meeting of May 13, 2019 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**COMMUNICATIONS**

Motion by Andrejko, secc. Lewis that the communications for the month of May 2019 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

Hanover Township\  
Board of Commissioners  
June 10, 2019  
Minutes – Page #2

**HIRING – TEMPORARY LABORERS**

Motion by Andrejko, secc. Lewis that Marc McEvoy, Patrick Wallace, Jerry Dunn & Mike Welebob be hired as a temporary laborer in the Public Works Department effective June 13, 2019 to July 13, 2019 at a rate of \$12.00 per hour for a maximum of twenty eight (28) hours per week. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**HIRING – TEMPORARY FIRE TRUCK DRIVERS**

Motion by Andrejko, secc. Lewis that Raymond Masher, John Marczak, Dwayne Taggart, Dan Wegrzynowicz, Robert Williams, John Engleman, Sean Reilly, Bill McDaniels and Dan Harkenreader be hired as temporary as needed drivers in the Hanover Township Fire Department at the North Station, South Station and Headquarters effective June 13, 2019 to July 13, 2019 at a rate of \$12.00 per hour for a maximum of twenty (28) hours per week, per individual. Total of all combined temporary as needed drivers shall not exceed ninety (90) hours per week. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**HIRING – TEMPORARY SUMMER WORKERS**

Motion by Andrejko, secc. Lewis that Jacob Barber, Anthony Marcincavage, Kyle Kowalski, Kyle Windt, Brett Stevens, Brandon Chafin, Marley Mullery and Brian Belcher be hired as Temporary Summer Workers at a rate of \$10.00 per hour effective June 13, 2019 July 13, 2019. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**ORDINANCE NO. 001-2019 – INTERGOVERNMENTAL AGREEMENT**

Motion by Bowers, secc. Krushnowski to approve Ordinance No. 001-2019 – Authorizing an Intergovernmental Agreement between Hanover Township and the City of Wilkes-Barre for shared costs pertaining to the Division Street Bridge Replacement Project. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**RATIFYING CHAIRMANS ACTION – GRANT APPLICATION**

Motion by Bowers, secc. Krushnowski to ratify the Chairman's action for Hanover Township to apply for a Department of Community and Economic Development Act 13 Grant for Streambank Restoration. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

Hanover Township  
Board of Commissioners  
June 10, 2019  
Minutes – Page #3

**RESOLUTION NO. 003-2019 – PA DCED WATER PROTECTION & RESTORATION GRANT APPLICATION**

Motion by Bowers, secc. Krushnowski to approve Resolution No.003-2019 authorizing the Hanover Township Manager to apply for a Department of Community and Economic Development Water Protection & Restoration Grant Program for Streambank Restoration. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**RESOLUTION NO. 004-2019 – MULTI-MODAL GRANT APPLICATION**

Motion by Bowers, secc. Krushnowski to approve Resolution No. 004-2019 authorizing the Hanover Township Manager to apply for a Department of Community and Economic Development Multi-Modal Grant for resurfacing of Lee Park Avenue. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**RESOLUTION NO. 005-2019 – APPLICATION FOR AUTOMATED RED LIGHT ENFORCEMENT (ARLE) TRANSPORTATION ENHANCEMENT GRANT**

Motion by Bowers, secc. Krushnowski to approve Resolution No.005-2019 authorizing the Hanover Township Manager to apply for a Pennsylvania Department of Transportation: Automated Red Light Enforcement (ARLE) Transportation Enhancement Grant for traffic light upgrades. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**PURCHASE – LASERFICHE USER LICENSES & SCANNER**

Motion by Bowers, secc. Krushnowski to approve the purchase of 3 Laserfiche Licenses and 1 scanner for the Township's document capturing project. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**INVOICES – BORTON LAWSON ENGINEERING**

Motion by Bowers, secc. Krushnowski to authorize the payment of Township Engineer Borton Lawson Invoices referenced as 2019 – 22 thru 28 for various projects including the Division Street Bridge Replacement, LSA grants and other projects in the amount of \$58,355.96. These will be paid through various funds and grants including from the Sewer Fee Account and Capital Funds. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

Hanover Township  
Board of Commissioners  
June 10, 2019  
Minutes – Page #4

**INVOICE – BHW INSPECTIONS, LLC**

Motion by Bowers, secc. Krushnowski to approve Invoice No. H19005 in the amount of \$13,690.75 to BHW Inspections, LLC for plan examinations on several projects within Hanover Township. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**APPROVAL - SEWAGE CONVEYANCE**

Motion by Bowers, secc. Krushnowski that upon the recommendation of the Township Engineer, to approve the sewage conveyance request from TFP Limited and that the Chairman is authorized to sign for same. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**APPROVAL - SEWAGE CONVEYANCE**

Motion by Bowers, secc. Krushnowski that upon the recommendation of the Township Engineer, to approve the sewage conveyance request from NorthPoint Development – Loomis/Chamber and that the Chairman is authorized to sign for same. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**APPROVAL – STORMWATER MANAGEMENT AGREEMENT –  
DAVISON/MONK HOLDINGS LLC.**

Motion by Lewis, secc. Krushnowski that upon the recommendation of the Township Engineer, to approve the stormwater management operations & maintenance agreement between Hanover Township and Davison Monk Holdings and that the Chairman is authorized to sign for same. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**DECLARATION OF EMERGENCY – LEE PARK AVENUE & DAVID ROAD**

Motion by Lewis. secc. Krushnowski that upon the recommendation of the Township Engineer, to approve the emergency declaration for work necessary due to the highly intense thunderstorm on May 29, 2019 that caused substantial damage to the road surface and sub-surface on Lee Park Avenue and David Road. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

Hanover Township  
Board of Commissioners  
June 10, 2019  
Minutes – Page #5

**APPROVAL – ON-SITE SANITARY SEWER SYSTEM AGREEMENT –  
DAVISON/MONK HOLDINGS LLC.**

Motion by Lewis, secc. Krushnowski that upon the recommendation of the Township Engineer, to approve the on-site sanitary sewer system operations & maintenance agreement between Hanover Township and Davison Monk Holdings and that the Chairman is authorized to sign for same. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**PAY APPLICATION AND CHANGE ORDER – SOLOMON INTERCEPTOR  
GRANT PROJECT**

Motion by Lewis, secc. Krushnowski that based upon the recommendation of the Township Engineer, to approve Pay Application No. 1 in the amount of \$284,310.00 to IPR Northeast for pipe lining completed on First Street. Also that the Township Manager is authorized to submit for reimbursement from the grant award. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**MEDICO LOCAL SHARE AWARD GRANT REIMBURSEMENT REQUEST**

Motion by Lewis, secc. Krushnowski that based upon the recommendation of the Township Engineer, to approve the grant reimbursement request from Medico Industries in the amount of \$85,900.00 for work completed by Advanced Fluid Systems, Inc. and that the Township Manager can submit for same. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**APPROVAL OF PURCHASE ON BEHALF OF THE LOWER SOUTH VALLEY  
COUNCIL OF GOVERNMENTS**

Motion by Lewis, secc. Krushnowski that based on the request from and behalf of the Lower South Valley Council of Governments (C.O.G.), to approve the purchase of a 2019 Case DV 26 Asphalt Roller from Groff Tractor PA State Contract #4400019956, COSTARS eligible, in the amount of \$41,338.50 and freight and prep through Medico Industries in the amount of \$2,621.00. This will be paid for through a Local Share Award Grant and has been reviewed by the Solicitor. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

Hanover Township  
Board of Commissioners  
June 10, 2019  
Minutes – Page #6

**APPROVAL – PURCHASE OF COMPUTER**

Motion by Lewis, secc. Krushnowski to approve the purchase of a HP Elite Desktop Computer with software package for the Code Office from Golden Business Machines in the amount of \$1,153.12. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**APPROVAL – PURCHASE OF FORD F-350 UTILITY TRUCK**

Motion by Lewis, secc. Krushnowski to approve the purchase of a 2019 Ford F-350 Utility Truck with plow, service body up fit, crane and inverter in the amount of \$41,976.00 from New Holland Auto Group, COSTARS Contract # 25-117 and it be paid from the Liquid Fuels Fund. With up-fit of a power inverter, crane, light bar, shovel box and protective coating not exceed \$7,500 from the capital fund. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**APPROVAL – PURCHASE OF A PACKER**

Motion by Lewis, secc. Krushnowski to approve the purchase proposal of a 25 cubic yard Cobra Magnum rear load packer to be mounted on the Mack Chassis in the amount of \$66,945.00 from Eagle Truck Equipment, Inc. COSTARS Contract # 025-037. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**HIRING – POSITION OF PATROL OFFICER**

Motion by Lewis, secc. Krushnowski that Sean McCole be appointed to the position of Patrol Officer in the Hanover Township Police Department effective June 24, 2019 at a salary as per the 2015 Memorandum of Agreement. There shall be a one (1) year probationary period and the appointment requires successful completion of all preplacement examinations and tests. On the motion the following voted yes: Andrejko, Bowers, Howatt, Krushnowski, Lewis, Davis. Abstain: Bagusky. MOTION CARRIED.

**HIRING – POSITION OF PATROL OFFICER**

Motion by Lewis, secc. Krushnowski that Jonathan Kaskey be appointed to the position of Patrol Officer in the Hanover Township Police Department effective June 24, 2019 at a salary as per the 2015 Memorandum of Agreement. There shall be a one (1) year probationary period and the appointment requires successful completion of all preplacement examinations and tests. On the motion the following voted yes: Andrejko, Bowers, Howatt, Krushnowski, Lewis, Davis. Abstain: Bagusky. MOTION CARRIED.

Hanover Township  
Board of Commissioners  
June 10, 2019  
Minutes – Page #7

**AUTHORIZATION – DONATION OF BICYCLES**

Motion by Lewis, secc. Krushnowski to authorize the Police Department to donate 12 bicycles to Community Family Services, Plymouth, PA pursuant to the “Disposition of Abandoned and Unclaimed Property Act”. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**ADD ON MOTION - HIRING**

Motion by Lewis, secc. Krushnowski to approve the hiring of Jerry Temarantz as a part time employee in the Code Enforcement office not to exceed 20 hours/week effective June 12, 2019. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

**ADJOURNMENT**

Motion by Lewis, secc. Andrejko to adjourn the meeting. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis, Davis. MOTION CARRIED.

---

Donna M. Makarczyk, Secretary